

# ***Memorandum***

**TO:** DuPage County ETSB Board, The Honorable Patrick J. O' Shea, Chairman  
**DATE:** December 1, 2009  
**FROM:** John Lozar *JAL*  
**CC:** Linda Zerwin  
**RE:** Monthly Report November 2009

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## **Radio Steering Committee**

- None

## **Project Status**

- The DIRS 800MHz conventional application has cleared APCO and UTC business coordination. The application was submitted to the Federal Communications Commission on November 19<sup>th</sup>. I expect an FCC grant by the end of the year. This concludes the 800MHz rebanding for Licensee Village of Westmont and the ETSB DIRS 800MHz system.
- Met with Motorola on various days and completed the physical inventory of the Glendale Heights Master and Prime site equipment, Wheaton, Lisle, and Glendale Heights rf sites. The spreadsheet is complete and final review of the inventory is in process with Motorola to resolve minor discrepancies.
- Working on the first draft of the SOP manual for the new system.
- I am scheduling a meeting with Greg Perchatsch from Motorola to discuss a time line for removal of the beta antennas from the Wheaton Tower.